



Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Thomas Hartnett

**Town of Groton Sewer Department**

173 Main Street  
Groton MA 01450

**Date:** June 14, 2017

**Time:** 2:00 P.M.

**Location:** Town Hall/First Floor

**Members Present:** Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Thomas Hartnett

**Others Present:** Ann Livezey /Water & Sewer Assistant, Lauren Croy/Business Manager and  
Judy Anderson

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The Meeting was called to order by James Gmeiner at 2:00 PM

**Pepperell IMA**

Mr. Orcutt informed the BOSC that they are in the process of planning another meeting with Pepperell and Mr. Rafferty is going to write up a memo for Pepperell in advance so we will be prepared for the next meeting.

**Rates hearing Continued:**

The rates hearing began at 2:30 and Mr. Hartnett read the following notice that was published in the Groton Herald April 27<sup>th</sup>, 2017 & May 4<sup>th</sup>, 2017.

*Notice of Public Hearing*

*In accordance with Chapter 83 of the Massachusetts General Laws, and the Town of Groton Usage Fee Regulations, the Groton Sewer Commission will hold a Public Hearing, Wednesday, May 17, 2017 at 2:30 P.M. at the Town Hall, 173 Main St., Groton, MA to consider amending the wastewater rates.*

*Groton Sewer Commission  
James L. Gmeiner, Chairman  
4/28, 5/5*

Mrs. Croy presented the BOSC with an adjusted revenue report with the addition of the new 4<sup>th</sup> tier and a 10% increase across the other tiers. Mr. Gmeiner stated that the report shows a positive cash flow with the increase. The BOSC made a motion on May 31<sup>st</sup> to add the 4<sup>th</sup> tier and a 10% increase across the other tiers and it passed unanimously. Mr. Orcutt will submit a rate increase notice to be put in the Groton Herald to alert the residents of the upcoming increase that will take effect August 1, 2017.

**FY17/FY18 Operating Budget:**

Mr. Gmeiner asked about the status of the estimated June billing from Pepperell so we can pay this fiscal year. We have received the bill and will have it approved at the next BOSC meeting.

Mr. Gmeiner inquired about the Enterprise Fund Indirect Cost Policy and would like to arrange a meeting with Mrs. Dufresne/Town Accountant to discuss. He mentioned in the past Enterprise Funds were based on coming up with a % based on our budget to the Towns Budget and each Enterprise Fund was done that way. He feels that doing it this way does not seem like a bad idea because some years when we have numerous projects going on we utilize Mr. Hartnett, Tax Collector/Town Treasurer and Mrs. Dufresne/Town Accountant.

**Mr. Hartnett made a motion to transfer \$2,500.00 from general expenses to wages and Mr.Orcutt seconded and the motion passed unanimously.**

**Other Business, Bills, Minutes etc. :**

**Next Meeting** – The next meeting of the BOSC will be held on the June 28th, 2017 @ 2:00 PM.

**BILLS SIGNED**

One set of Bills were signed at this meeting for FY-17, Expense Warrants (EW-25).

**MINUTES:** May 31, 2017 minutes were approved.

**ADJOURN** – Mr. Orcutt made a motion to adjourn the meeting at 2:37 PM. Mr. Hartnett seconded, and the motion carried unanimously.

Respectfully submitted,  
Ann Livezey, Water & Sewer Assistant

**APPROVED:**

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