



Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Thomas Hartnett

**Town of Groton Sewer Department**

173 Main Street  
Groton MA 01450

**Date:** June 28, 2017

**Time:** 2:00 P.M.

**Location:** Town Hall/First Floor

**Members Present:** Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Thomas Hartnett

**Others Present:** Ann Livezey /Water & Sewer Assistant, Lauren Croy/Business Manager, Bob Rafferty/EPA and Judy Anderson

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The Meeting was called to order by James Gmeiner at 2:00 PM

**Pepperell IMA**

Mr. Orcutt informed the BOSC that at the last meeting with Pepperell they could not reach a mutual agreement. According to Mr. Rafferty Pepperell's cost percentage was at 19% according to the spreadsheets and Mr. Rafferty was at 15%, so he expected to reach an agreement since the numbers were not too far off.

Mr. Rafferty will look over the numbers again and provide some alternatives, but he still feels Pepperell's numbers need to be broken out more clearly. Mr. Orcutt suggested we submit a final proposal and consider mediation or arbitration if needed. Mr. Gmeiner also suggested Mr. Rafferty reach out to Mr. Kalinowski and also draft a memo stating what we agree/disagree on and also submit the spread sheets again for review.

**20 Station Avenue**

Mr. Gmeiner suggested we have Dan McElroy in to discuss the capacity needed for the 20 Station Avenue since plans have changed and there will no longer be an apartment upstairs and the whole building will be for restaurant use.

Mr. Gmeiner suggested we reach out to Mr. McElroy and schedule him to come before the BOSC at the next meeting on July 19<sup>th</sup>.

**Sewer Rates:**

With the new sewer rate increase effective August 1<sup>st</sup>, 2017 the average increase would be as follows:

- 15 Units would be an average of \$46.00/Year
- 20 Units would be an average of \$75.00/Year

The average family may see an increase between \$50.00/\$75.00 per year.

**FY17/FY18 Operating Budget:**

Mr. Gmeiner asked Mrs. Crory/Business Manager for an update on the expenses. Mrs. Crory stated that the general expenses FY17 were actually under budget according to her reports.

Mr. Orcutt informed the BOSC that we are in the process of replacing old compound meters that have been failing and Stephen Knox has been opening them to see why they are failing. This will ensure accurate readings and most likely increase revenue for FY18. Mr. Orcutt said the Large Compound meters will be billed out to the businesses that require these meters.

**Enterprise Fund Indirect Cost Policy:**

Mr. Gmeiner stated that he and Mr. Orcutt met with Mrs. Dufresne/Town Accountant and they all seem to be on the same page. Mr. Gmeiner will review the Enterprise Fund Indirect Cost Policy and hopefully we can discuss and approve at the next meeting on July 19<sup>th</sup>.

**Other Business, Bills, Minutes etc. :**

**Next Meeting** – The next meeting of the BOSC will be held on the July 19<sup>th</sup>, 2017 @ 2:00 PM.

**BILLS SIGNED**

One set of Bills were signed at this meeting for FY-17, Expense Warrants (EW-26).

**MINUTES:** June 14<sup>th</sup>, 2017 minutes were approved.

**ADJOURN** – Mr. Hartnett made a motion to adjourn the meeting at 3:09 PM. Mr. Hartnett seconded, and the motion carried unanimously.

Respectfully submitted,  
Ann Livezey, Water & Sewer Assistant

**APPROVED:**

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