

Groton Water Commission  
Regular Meeting  
Of the  
Board of Water Commissioners  
Wednesday, March 8th 2017  
Groton Town Hall 2<sup>nd</sup> Floor Lunch Room

**Minutes**

Present are BOWC's Chair John McCaffrey, Vice Chair James Gmeiner, Member Greg Fishbone, Water Superintendent Thomas Orcutt, and Business Manager Lauren Croy.

Mr. McCaffrey called the regular BOWC meeting to order at 7:32pm.

**Wright Pierce**

John from Wright Pierce attended the meeting to discuss the progress of their bid. Wright Pierce said their plan was 85% done and would be able to be bid early April. Mr. Knox, Mr. Brackett, and Mr. Orcutt had received copies of the plan a few days prior to the meeting. The commissioners discussed SCADA systems and said that if we use Wright Pierce, we will incur extra expenses to update the software. Mr. Orcutt confirmed this with Wright Pierce that it would be more cost effective to keep our current software. Mr. Orcutt confirmed he is getting quotes from our SCADA integrator before making decisions.

**Whitney Well Update**

The commissioners discussed the water levels in comparison to last year. They want to look at all factors that may affect water levels. Mr. Orcutt stated that the town will need to get water from Lost Lake to Whitney Well for the four corners project. Lost Lake will need a valve structure in order to do this. Mr. McCaffrey suggested we monitor all water levels and Mr. Orcutt confirmed that George Brackett maintains the records and will continue to do so and the Superintendent presented a graph that outlined past water levels. Mr. Orcutt thinks we can get the dam boards up by April 1<sup>st</sup> or at ice out. The commissioners discussed the drought and Mr. Orcutt confirmed we are still in a drought warning. It was decided that a new ban program will be designed and issued in April based on conditions at that time. There was discussion on running Whitney 1 and 2 together in May in a trial period, while staffed, to ensure there will be no problems.

**Boathouse Road Water Main Extension – Cole**

Ann Cole and son Tanner Cole attended the meeting to discuss water line extensions to their property at Boathouse Road. Mr. Orcutt discussed licensure details and costs to perform this. Mr. Cole mentioned hesitation from neighbors who wouldn't want to pay anything. Mr. Cole had concern about the length of the license and what would happen once they sold the property. Mr. Orcutt told them he would need to check with Town Council on details of a license. Ms. Cole asked about possible state grants and she was told that the state could not assist but the town will do what they can to help them. The discussion was left with the commissioners stating they will look into water services to the property line, license transfer at time of sale, and length of license.

**Baddacook Pond Update**

Mr. McCaffrey spoke about the CPC meeting and the fact that there is adequate funding for all seven projects. As they go to town meeting, they will rank CPC projects on each project and their benefits. There was discussion on weed removal and turtle habitat.

**Superintendent's Report**

Mr. Orcutt gave out a handout and discussed the Whitney Well Cleaning, Billing/Meters, Water Conservation/Consumption, Budget, Spring Town Meeting article to transfer from reserves, Annual Statistical Report, Consumer Confidence Report, Flushing Program, efforts to collect payments for construction billing, and upcoming Fire Flow Tests and Pressure Tests.

**Other Business:**

Mrs. Crory handed out financial statements showing the budget verses actual financials thus far. Everything is on track to stay within budget.

**Minutes:**

Previous meeting's minutes were approved at this meeting.

**Bills:**

The bills presented to the Board were all signed and submitted for payment.

Mr. McCaffrey made a motion to adjourn the meeting at 9:15pm., Mr. Gmeiner seconded and the motion carried unanimously.

Respectfully Submitted,

Lauren Crory  
Business Manager

John McCaffrey \_\_\_\_\_ Date \_\_\_\_\_

James Gmeiner \_\_\_\_\_ Date \_\_\_\_\_

Greg Fishbone \_\_\_\_\_ Date \_\_\_\_\_