



Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Thomas Hartnett

Town of Groton Sewer Department
173 Main Street
Groton MA 01450

Date: November 16, 2016

Time: 2:00 P.M.

Location: Town Hall/First Floor

Members Present: Chair/James Gmeiner
Clerk/Thomas Hartnett

Others Present: Ann Livezey /Water & Sewer Assistant, Mark Haddad/Town Manager, Marcy Dixler/Wink & Bob Greene/Landlord

The Meeting was call to order by James Gmeiner at 2:02

191 Main Street – Wink /Additional Capacity

Mr. Gmeiner asked Marcy to describe her business and explain what services are offered at 191 Main Street to determine the capacity needed for the business. Marcy replied that she operates a Hair Salon and does booth rental at the location and she is in charge of the waxing services done on site. At this time there are currently (4) chairs and (3) chairs are set up for hair styling and (1) is a hair washing station. Mr. Gmeiner informed Marcy and Mr. Greene that the capacity needed for the space is based on Title V. Mr. Gmeiner suggested that 125 Gallons a day would be sufficient and we can do a look back in one year and can adjust accordingly. A onetime fee for the capacity increase would be \$822.50 for the 125 Gallons per day and the landlord would be responsible, but he can work that out however he chooses with the tenant.

Mr. Greene said he has been in touch with Mr. Orcutt and would like to have three separate meters installed for the 3-units. The third unit is currently empty and is hoping to eventually rent the space, but there are no set plans at this time.

Mr. Gmeiner made a motion to grant 125 gallons/per day with a one year look back. Mr. Hartnett seconded, and the motion carried unanimously.

2018 Operating Budget:

Mark Haddad the Town Manager was present and asked for \$26k on behalf of the Sewer Commission for the upcoming town budget. The request is for the Sewer Commission to cover the Pepperell upgrade debt that the town is supposed to pay half of. Mr. Gmeiner and Mr. Hartnett agreed to take under consideration and would discuss at a later date when Mr. Orcutt was present.

Other Business

Mark Haddad informed the Sewer Commission that a Grant of \$2.1 Million was received on Behalf of the Town of Groton for the Four Corner Sewer District Project. He asked the Sewer Commission to manage the hook up portion of the project. He made mention that South Coast would be responsible for \$150K and Moulton Construction would be responsible for \$60K for a total of \$210K towards the construction costs of the project. Bob Rafferty will be the engineer for the project and the plan would be put out to bid in January and construction would start in February or March. Mr. Gmeiner commented that this would require separate enterprise funds and budgets would need to be set up for the project. Mr. Hartnett asked which water district would be used for this location. Mark responded that the Ayer pump station would be used and he would have Bob Rafferty send the draft regulations and agreement with Ayer.

Next Meeting – The next meeting of the BOSC will be held on the November 21, 2016 @ 2:00 PM to review the 2017 Operating Budget.

BILLS SIGNED

One set of Bills were signed at this meeting for FY-17, Expense Warrants (EW-011).

ADJOURN – Mr. Gmeiner made a motion to adjourn the meeting at 3:02PM. Mr. Hartnett seconded, and the motion carried unanimously.

Respectfully submitted,

Ann Livezey, Water & Sewer Assistant

APPROVED:
