

Groton Water Commission

Regular Meeting of the Board of Water Commissioners

Tuesday, March 12, 2013

2nd Floor Lunch Room – Town Hall

**DRAFT Minutes**

Present are BOWC Chair James Gmeiner, Member Martin Schaefer, Water Superintendent, Thomas Orcutt. Absent Member Gary Hoglund

Mr. Gmeiner called the regular BOWC meeting to order at 6:40 pm.

**Water Superintendents Report**

Mr. Orcutt provided the Board members with his Water Superintendent's Report for the month of February and answered any questions they had.

**Baddacook Pond Well Pump**

Mr. Orcutt gave the Board a verbal update on the status of the proposed new well pump (Pitless adapter) for the Baddacook Pond Cistern. Construction will take place either before the water system flushing in April or after the spring flushing. Regardless, the new pump will be in place prior to the summer pumping season.

**Baddacook Pond Weed Harvesting**

Mr. Orcutt said that neither he nor the Conservation Commission had heard from Natural Heritage regarding the proposed weed harvesting at Baddacook Pond. The Conservation Commission was not meeting this evening due to the lack of a quorum. The next scheduled meeting is March 26<sup>th</sup>. Mr. Orcutt would post a meeting on behalf of the Board. Mr. Orcutt will get the Board a copy of the Order of Conditions and the contract for Aquatic Technologies.

**Spring Water System Flushing Program**

The Water Superintendent laid out his plans for the spring water system flushing program and noted that the employees will be prepping the fire hydrants for summer painting on the fire hydrant that are flushed. Mr. Orcutt noted that the hydrants are rusting away due to the lack of maintenance and lack of paint that minimizes salt corrosion on the nuts and bolts, plus they look terrible.

**#54 Monarch Path**

Mr. Orcutt gave a brief overview of the situation/facts regarding the Abatement Request for the Board at #54 Monarch Path. Mr. Gmeiner was in fact going to recuse himself from the discussion due a potential conflict of interest, therefore, the Abatement Request will be continued to a future date when a quorum of the Board would be present to act on the request. The Board has 90 days to act on the Abatement Request. Mr. Orcutt will re-schedule the meeting with applicant.

**Minutes**

**There were no minutes approved at this meeting**

**Schaefer made a motion to adjourn the meeting at 7:10 p.m. Gmeiner seconded the motion. The motion carried unanimously.**

Respectfully Submitted,

Thomas D. Orcutt  
Water Superintendent

James Gmeiner \_\_\_\_\_ Date \_\_\_\_\_

Gary Hoglund \_\_\_\_\_ Date \_\_\_\_\_

Martin Schaefer \_\_\_\_\_ Date \_\_\_\_\_

## Superintendent's Report

*March 12, 2013*

1. Unkety Brook Well Site: Zoning Article slated for spring 2013 Town Meeting.
2. Forestry Management: Trees at Baddacook marked and Forestry Cutting Plan submitted to State for their review and approval. Cutting at Baddacook and Shattuck now slated for the winter 2013 – 2014. Combining the two harvests should yield us much better bid results next summer/fall.
3. Water Facilities: Both Bid documents for the Baddacook Pond Pump Replacement Project have been signed and Shop Drawings approved. A meeting with the installation contractor and with the company that is going to furnish the pump is scheduled for Thursday, March 14<sup>th</sup>. Adjustments to the Baddacook Iron and Manganese plant have taken place – we now cycle the filters one day/one day off as opposed to running them together. This was suggested and changed in order to see if we get longer run times before backwashing. The Baddacook Cistern will be treated for Iron Bacteria later this week. Skyfields Drive Booster Pump Station is running and cycling properly after being adjusted (programing) by Bill Anderson of Walco.
4. Annual Statistical Report: Groton's report was completed on February 28 with supplemental information submitted on March 5. Unaccounted for water remains under the 10% threshold at 5% and under the required 65 RGPCD AT 61.
5. Fiscal Year 2013 and 2014: I recommend that we transfer approximately \$75K from our WEF at the spring Town Meeting for any unanticipated cost overruns/bills.
6. Billing Software: Northern Data Systems (NDS) is working with April. It is anticipated that the system will be ready to go live March 1<sup>st</sup> (on schedule as planned). April and Ruth have scheduled training with them on a weekly basis.
7. Consumer Confidence Report: Putting the final touches on the Annual CCR for direct mailing to all of our customers. These must be mailed out by June 15<sup>TH</sup>. This is a goal of mine to have this done earlier and earlier in the year and closer to the end of the calendar year.
8. Miscellaneous: Spring flushing will commence during the spring school vacation week. Hydrants that are flowed will be scraped and/or sand blasted in preparation of summer painting (they really really need it).