

Groton Water Commission
Meeting of the Board of Water Commissioners

Tuesday, May 8th, 2012

2nd Floor Meeting Room – Town Hall

DRAFT Minutes

Present are BOWC Chair James Gmeiner, Vice Chair Gary Hoglund, Member Jessica Cajigas, Superintendent Thomas Orcutt, and DPW Assistant April Iannacone.

Mr. Gmeiner called the regular BOWC meeting to order at 7:30 pm.

Access & Utility Easement – Delaney Property signatures for release –

Mr. Orcutt informed the Commissioners that once this step of signing and paying for the easement is complete the last step will be finalizing the permits with the state.

Baddacook Well Pump Update–

Mr. Orcutt informed the Commissioners that the documents had been prepared for 2 separate quotes for the well pump itself and the installation. Mr. Orcutt stated that he was ok with the quote for the pump but wanted to read further into the installation quote as well as have Town Counsel review the document. Mr. Hoglund asked Mr. Orcutt if he was concerned over the timing of the project and installation at this point. Mr. Orcutt replied that he was concerned and his recommendation to the Commissioners would be to hold off on starting the process until after July 1st and encumber the funds voted at the Town Meeting for the project into the next fiscal year. The Commissioners consented to this change.

Energy and Efficiency & Conservation Block Grant –

Mr. Orcutt informed the Commissioners that the Energy and Efficiency Grant application had been completed and he was waiting on the Town Manager and the Board of Selectmen to discuss the Water Department's intent to apply. He then gave a brief description of the process for applying. The Commissioners discussed the areas of concern at the Baddacook Well that they would like to have looked into.

Superintendent's Report –

Mr. Orcutt led a brief discussion regarding the topics listed on his May 8th, 2012 Superintendent's Report. Please see attached report for a summary of those issues.

With no further business before the board, Mr. Gmeiner adjourned the regular meeting of the Board of Water Commissioners at 8:23 P.M.

Respectfully Submitted,
April Iannacone
DPW Administrative Assistant

James Gmeiner _____ Date _____

Gary Hoglund _____ Date _____

Jessica Cajigas _____ Date _____

Superintendent's Report

May 8, 2012

1. Unkety Brook Well Site: Received comments from DEP-CERO regarding this site (Pending Approval). I shall work with Wright Pierce to complete the 4 or 5 questions that they have asked of us. Due Date is in June unless an extension is requested. I am not anticipating an extension, but time is very tight in the office at this time.
2. Forestry Management: Baystate Forestry Representatives and I met with the Con Com to go over the harvest. Project was well received. Cutting will take place in the Fall/early Winter of 2012 (November or December).
3. Consumer Confidence Report (CCR): This report is at the printers and should be mailed to all of our customers within the week. The CCR was completed in March of this year.
4. Water Treatment Plants: Still a few minor problems with WINN 911. However, Jason has been able to restore things for the most part (most importantly is that I am always receiving a call/text).

Baddacook – all of the pumps and piping for the KOH system at Baddacook has been replaced. This was a major undertaking, but was long overdue. Now we have restored our redundancy with the chemical injection pumps, fittings and piping (i.e. Whitney and Baddacook now have similar setups in case we have a failure).

5. Shirley Road Water: quotes for a 2" water line being sought to replace the 4" cast iron main.
6. Flushing: The Water System Flushing has been completed – minus a few dead-ends. The program went o.k. but was not as efficient as I would have liked to have seen it. However, we did finish early despite this. System was dirty in and around the center as is always the case. On three occasions, we brought the tank level to the 7.0 level.
7. Miscellaneous: I am working on the comprehensive Cross Connection Control Program Plan – due date is May 25, 2012. This is the first makeover of this program by the State since the program was first initiated in

Staff and I cleaned two water services on Duck Pond Drive on Friday, May 3rd. Both home owners were very happy with the restored flows.