



Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Thomas Hartnett

Town of Groton Sewer Department

173 Main Street
Groton MA 01450

Date: November 15, 2017

Time: 2:00 P.M.

Location: Town Hall/First Floor

Members Present: Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Thomas Hartnett

Others Present: Ann Livezey /Water & Sewer Assistant, Lauren Croy/Business Manager, Judy Anderson/Resident,

The Meeting was called to order by James Gmeiner at 2:00 PM

FY19 Budget

Mr. Gmeiner suggested the BOSC run down the total expenses for FY19 according to the sheets that were distributed by the Business Manager. Mr. Gmeiner feels that the Treatment cost for Pepperell will be increased in FY19, due to more users. Also the Pepperell Upgrade Phase I is \$25K, Pepperell Expansion Phase I is \$28K and Phase II is \$21K for FY19. Mr. Gmeiner asked if the engineering fee will be included in FY19 Budget or FY20 Budget. Mr. Orcutt thinks Pepperell is going out to bid soon and he thinks it will be 25% of \$84K for FY19 Budget. So according to the calculations Mr. Gmeiner feels that expenses will increase \$27K for FY19. The estimated rates income for FY19 would be \$575K. Mr. Gmeiner feels that \$575K is not overly optimistic, but we should add a PPA of \$6,500.00.

Mr. Gmeiner asked Mrs. Croy to look into the capacity for Boston Road and see if it has been paid in full. Mr. Orcutt mentioned the Groton Inn has made a payment for capacity on the Inn, but not the Restaurant, Station Avenue has paid for their capacity and Boynton Meadows has been paying as they go and they owe for one more building, so there may not be any capacity due in the FY19. Mr. Gmeiner inquired about Indian Hill and Mr. Orcutt informed the BOSC that the bill for capacity has been sent out as "contingent on connection".

Mr. Gmeiner stated that the BOSC would have to transfer \$88K from reserves to cover the FY19 Budget. Mr. Gmeiner suggested adding a PPA of \$6,500.0 and leaving the rates at \$575K and the capacity at \$10K and stated that the budget looks good to the BOSC. He would like to schedule a meeting with the Town Manager and his Finance Team for November 29th, 2017 @ 10:00 am to finalize the FY19 Budget.

Other Business, Bills, Minutes etc.:

The BOSC has agreed on meeting December 6th and December 20th.

Next Meeting – The next meeting of the BOSC will be held on November 29, 2017 @ 10:00 A.M.

BILLS SIGNED

One set of Bills were signed at this meeting for FY-18, Expense Warrants (EW-11).

MINUTES: November 1, 2017 Minutes were approved

ADJOURN – Mr. Gmeiner made a motion to adjourn the meeting at 2:40 PM. Mr. Orcutt seconded, and the motion carried unanimously.

Respectfully submitted,
Ann Livezey, Water & Sewer Assistant

APPROVED: 12/06/2017
