



Chair/James Gmeiner  
Vice Chair/Thomas Orcutt

**Town of Groton Sewer Department**

173 Main Street  
Groton MA 01450

**Date:** January 11, 2018

**Time:** 11:00 A.M.

**Location:** Town Hall/First Floor

**Members Present:** Chair/James Gmeiner  
Vice Chair/Thomas Orcutt

**Others Present:** Ann Livezey /Water & Sewer Assistant, Lauren Croy/Business Manager, Judy Anderson & Bob Rafferty/EPA

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The Meeting was called to order by James Gmeiner at 11:00 A.M.

**Pepperell IMA**

Mr. Gmeiner asked Mr. Rafferty if he has reviewed the Pepperell IMA. Mr. Rafferty replied that he has reviewed it a couple of times and he feels it's one sided. Mr. Rafferty informed the BOSC he will put together a bullet list and he feels that the share cost is unacceptable. A few things Mr. Rafferty pointed out was, they did not revise the calibration of meters, they still have as being done every 6 months and it was recommended to be changed to annually and they are still requesting Groton to pay flow over flow. Mr. Rafferty noticed some wording issues as well and the addition peak flow limitations on Nod Road and Jersey Street.

Mr. Gmeiner asked if we ever got a reply from the letter that was sent in August regarding the IMA, Mr. Rafferty replied No. Mr. Orcutt informed the BOSC that they did meet with Pepperell and that was the meeting that Pepperell rescinded their proposal and ended the meeting. Mr. Rafferty thought at this point in time we were making progress on the IMA, but this meeting proved otherwise.

Mr. Gmeiner would like to attend the meeting with the Pepperell Board of Public Works on January 25<sup>th</sup>, to resolve some of these issues and asked Mr. Orcutt to reach out to Pepperell and let them know we will attend the meeting at 6:30p.m. and he would like Mr. Rafferty to be present.

Mr. Rafferty will draft a memo to Pepperell with a few key points regarding the IMA and he will also make the necessary edits to the proposed IMA as needed. Mr. Rafferty informed the BOSC that he has gathered some other examples of existing IMA Contracts in Massachusetts to compare. The BOSC has asked Mr. Rafferty to return on January 18<sup>th</sup>, 2018 at 9:00 a.m. to discuss.

**Other Business, Bills, Minutes etc.:**

**Next Meeting** – The next meeting of the BOSC will be held on January 24th, 2018 @ 2:00 PM.

**BILLS SIGNED**

No bills signed at this time

**MINUTES:** No minutes approved at this time

**ADJOURN** – Mr. Orcutt made a motion to adjourn the meeting at 11:50 PM. Mr. Gmeiner seconded, and the motion carried unanimously.

Respectfully submitted,  
Ann Livezey, Water & Sewer Assistant

**APPROVED:**

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