



Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Evan Boucher

Town of Groton Sewer Department

173 Main Street
Groton MA 01450

Date: May 3, 2018

Time: 6:30 P.M.

Location: Pepperell Town Hall/First Floor

Members Present: Chair/James Gmeiner
Vice Chair/Thomas Orcutt

Others Present: Ann Livezey/Water & Sewer Assistant & Bob Rafferty/EPA

Pepperell DPW: Thomas Nephew, George Clark, Paul Brinkman, Lewis Lunn, Joseph Jordan,
Ken Kalinowski and Sue Gurney

The Meeting was called to order by James Gmeiner at 2:00 P.M.

Meeting with Pepperell Public Works Board to Discuss IMA

Mr. Nephew started the meeting by saying he has discussed the proposed IMA contract with Mr. Gmeiner and Pepperell has proposed Groton pay flow over flow and 25 % of all O&M. Mr. Gmeiner replied that he has lots of questions and would like to have an IMA that will work for the future.

Mr. Brinkman stated this is the way O&M's are being done now and feels this will provide stability for both sides and it will prevent dissecting the system and bills each year. Mr. Gmeiner asked what would be included in the O&M. Mr. Brinkman replied electricity, telephone, propane, office staff and any major maintenance item. Mr. Gmeiner informed Mr. Brinkman that Groton has received a letter from the State for I&I work to be done and asked if Pepperell would cover that. Mr. Brinkman replied that if they have the ability to do the work. Mr. Gmeiner mentioned back in the day we used to get (10) manholes covered under the contract, in which we were not billed for. Mr. Brinkman said that would be part of the overall budget and we would have to iron out the details. Mr. Brinkman stated that Groton is being billed about a \$100K now and under this IMA you would be getting more. Joe Jordan mentioned a pump replacement and Mr. Orcutt asked if you replace one in Pepperell would you break out the cost. Mr. Nephew then asked if we should recommend Groton budget for a pump. Mr. Jordan said Pepperell does annual capital and budget \$100K a year if we know a pump possibly going and if it's over \$100K we go to a general loan. Mr. Jordan also mentioned that they bought two trucks and that would allow Groton 25% use of the vehicles. Mr. Nephew stated the \$350K vacuum truck and said that if Groton pays 25% of the cost, then we would not have to pay for it moving forward.

Mr. Rafferty asked if the level of service at each system will be the same and would there be sufficient staff to cover. Mr. Brinkman replied that they will use existing staff and feel that will be enough to cover.

Mr. Nephew asked if Groton would like to meet one more time to discuss the IMA and Mr. Gmeiner suggested we should do it by the end of May and the beginning of June. Mr. Nephew recommended Thursday May 24th at 6:30 at the Pepperell Town Hall.

ADJOURN – Mr. Gmeiner made a motion to adjourn at 7:15pm and Mr. Orcutt seconded.

Respectfully submitted,
Ann Livezey/Water & Sewer Assistant

APPROVED:
