



Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Michael Bouchard

Town of Groton Sewer Department
173 Main Street
Groton MA 01450

Date: June 6th, 2018

Time: 2:00 P.M.

Location: Town Hall/First Floor

Members Present: Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Michael Bouchard

Others Present: Lauren Crory/Business Manager, Bob Rafferty/EPA and Judy Anderson

The Meeting was called to order by James Gmeiner at 2:00 PM

Dave Moulton – Four Corners Sewer

Mr. Rafferty is working out final details regarding pipe size. Mr. Orcutt asked about the starter homes being added to the sewer district and Mr. Rafferty and the board believe there is enough capacity allocated to the Four Corners area to hook up the starter homes to town sewer. There will be 7 dwellings and they will be a mixture of 2-4 bedrooms. The town of Groton and the town of Ayer will collect a fee for the sewer connection. Mr. Bouchard asked for clarification regarding the fees and Mr. Gmeiner confirmed that a \$6500.00 fee will go to the Town of Groton for the sewer connection, as well as a fee to the Town of Ayer. The sewer usage income will go to Ayer but Groton will be able to keep a portion.

21 Lovers Lane – Sewer Connection

The board discussed how the sewer connection will be made at 21 Lovers Lane. Mr. Rafferty suggests that they connect at the far end by the flushing connection so they can blow out the line. Mr. Bouchard asked if all costs are paid by the customer and the board confirmed they are. Mr. Gmeiner suggested that we look into drafting a license agreement in the event that anyone decides to connect within five years.

99 Jenkins Road – Pepperell WO #7309

Mr. Orcutt explained that Pepperell was called out to this property and told her where the sewer line was but they did not mark it. The owner does not want to pay the bill because said they were there for a very short time and didn't mark out the actual line. Pepperell said they need to be paid for the visit and will not waive the charge. Groton already paid the bill. Mr. Gmeiner said that we will not appeal this and will just leave it as paid.

Groton Therapeutic Massage – Capacity

Mr. Orcutt went to the Board of Health meeting and said a decision was not yet made on the requirement to drain the float every two weeks. The owner plans to drain it twice a year but Board of Health normally requires specialty pools to be drained every two weeks. If they end up needing to drain more than twice a year, Pepperell will need to re-evaluate if the drainage could be harmful to the system.

Review DEP Infiltration & Inflow Analysis and SESS Plan

Mr. Rafferty said the DEP wants all of the repairs to the system made by the end of the year. Mr. Rafferty said that he told them we will submit a plan / schedule of repairs by the end of the year.

Pepperell IMA

Mr. Orcutt started the discussion by saying he would like to create a time and materials contract for review in five years. Mr. Bouchard asked why he is in favor of that plan and Mr. Orcutt is concerned that there are too many unknowns with the flow over flow proposal. Mr. Gmeiner is getting more comfortable with the flow over flow proposal. He would want to require that Pepperell track their time spent in Groton, to ensure that 25% of their time is spent here. He has concerns that there may not be enough work in Groton to account for 25% of their time.

Mr. Orcutt presented a list of services that Pepperell would provide to Groton and the board reviewed the list quickly. This list will be looked at in detail at the next meeting. The flow over the flow plan will enable Pepperell to keep less paperwork and streamline billing. Mr. Bouchard is in favor of the flow over flow plan if we can work in protection.

Mr. Orcutt asked what percentage of our flow is from Groton Dunstable High School and Mr. Rafferty said it is a small percentage. Mr. Gmeiner wants separate bills from Pepperell for any Groton Dunstable High School work at the school or pump station.

Mr. Gmeiner recommended the board decide if they should move forward with working out details of the flow over flow proposal. The board agreed to move forward with the flow over flow proposal. Mr. Gmeiner would like to spend time at the next meeting going through the list of services to edit and determine what should and should not be included.

Mr. Orcutt wants to look at Pepperell's operating budget and wants to have some say in their capital expenditures. For example, if they buy another VAC truck we would be on the hook for 25% and would not profit from the additional truck. Mr. Orcutt would also like to have a protective "out" clause that if the contract ends up being unfair we could get out of it. Mr. Gmeiner thinks this would be done by arbitration. Mr. Orcutt also wants legal costs to be excluded. Mr. Bouchard mentioned that Mr. Brinkman said maintenance work would be proportional so we can assume they will measure or track this somehow. Mr. Orcutt pointed out that he doesn't want his disagreements with the flow over flow plan to cause problems and Mr. Bouchard said that his disagreements are important factors that they need to work out in the proposal.

Budget - Fiscal Year 2019

There was nothing new to discuss regarding the Fiscal Year 2019 Budget.

Other Business, Bills, Minutes etc. :

Next Meeting – June 13th, 2018

BILLS SIGNED

Invoices for Expense Warrant 26 were signed.

MINUTES:

Mr. Orcutt made a motion to accept the minutes of May 23rd and May 24th, Mr. Bouchard seconded, and the motion carried unanimously.

ADJOURN –

Mr. Gmeiner made a motion to adjourn at 3:11pm, Mr. Orcutt seconded, and the motion carried unanimously.

Respectfully submitted,

Lauren Crory
Water & Sewer Business Manager

APPROVED:
