

Groton Water Commission  
Regular Meeting  
Of the  
Board of Water Commissioners  
Tuesday, April 9th, 2019  
2<sup>nd</sup> Floor Lunch Room

**Minutes**

Present are Chairman Jack McCaffrey, Vice Chairman Greg Fishbone, Member James Gmeiner, Superintendent Thomas Orcutt, and Business Manager Lauren Crory.

Mr. McCaffrey called the meeting to order at 7:30pm.

Water Conservation Program – Well Levels & Pumping Levels

Mr. Orcutt said that January and February precipitation was normal and March was less than average. He presented the well level graphs and noted that he already recorded the April levels since water main flushing will be starting. Mr. McCaffrey would like to know the maximum pumping levels for a few hours and for longer periods of time. Mr. Orcutt will collect this data as the wells run at various paces.

DEP Summer Restrictions

Mr. Orcutt would like to enforce the same water restrictions as last summer which will run from 5/1/19-9/30/19. The restrictions will be posted on our website for now and will be put in the newspaper later on as we get closer to summer. He asked Mrs. Crory to put the notice on the website.

Mr. McCaffrey made a motion to approve the Water Restriction policy as written, Mr. Fishbone seconded, and the motion carried unanimously.

Spring Flushing Program

Mr. Orcutt informed the board that water main flushing began today and will continue for a few weeks. We sent out an email blast, put the information on the water website and town website, and it was published in the newspaper.

Budget – FY Budget 2020 / Spring TM

Mrs. Crory presented a budget versus actual profit and loss statement to review financials up to April 9<sup>th</sup>, 2019. We are on track to meet our revenue budget and our expense budget looks good for now. We did request a spring transfer of \$110,000 which will help cover some extra expenses that we will encounter throughout the rest of the year. Mrs. Crory reminded the board that we will be getting about \$90,000 transferred to our Enterprise Fund which is a combination of leftover funds from the Whitney Well project and funds from our Energy grant this year.

## Other Business

Mr. Orcutt handed out a brochure created by the Lost Lake Watershed Advisory Committee with information and tips about keeping Lost Lake and Knops Pond clean and safe. He said they do not have enough funds to send the brochures out, and asked the board if they would consider contributing a small amount. Mr. Orcutt said that Whitney Well is part of the watershed and the cleanliness of these areas ultimately affects our well water. Mr. McCaffrey asked how much they need and Mr. Orcutt said about \$440, but thinks a \$200 contributions would be a nice gesture along with requesting other committees to contribute. Mr. Fishbone agrees that it affects our wells and could be a nice gesture but wants to ensure that this brochure is part of an ongoing education plan. Mr. Orcutt assumes they will continue to educate people on keeping the lakes and ponds clean. Mr. Fishbone does not think that one brochure is enough to make much of an effect but that is a good start. Mr. Gmeiner asked if there is any way to help reduce pesticides and herbicides but agreed to the \$200 contribution.

Mr. Gmeiner made a motion to contribute \$200 to the Lost Lake Watershed Advisory Committee, Mr. Fishbone seconded, and the motion carried unanimously.

Mr. Gmeiner made a motion to approve the minutes of March 19<sup>th</sup>, 2019, as amended, Mr. Fishbone seconded, and the motion carried unanimously.

Invoices for Expense Warrant 22 were signed.

Next Meetings: April 23<sup>rd</sup>, 2019

May 7<sup>th</sup>, 2019

June 11<sup>th</sup>, 2019

Mr. McCaffrey said we will need to re-appoint the board numbers at our June 11<sup>th</sup> meeting. Also, we should ask Comprehensive Environmental to come to that meeting to go over Whitney Well III.

Mr. McCaffrey made a motion to adjourn at 8:21pm, Mr. Gmeiner seconded, and the motion carried unanimously.

Respectfully Submitted,

Lauren Crory  
Business Manager