



Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Michael Bouchard

**Town of Groton Sewer Department**  
173 Main Street  
Groton MA 01450

**Date:** July 3rd, 2019

**Time:** 11:00 A.M.

**Location:** Town Hall/First Floor

**Members Present:** Chair/James Gmeiner  
Clerk/Michael Bouchard

**Absent:** Vice Chair/Thomas Orcutt

**Others Present:** Ann Livezey/Water & Sewer Assistant and Lauren Croy/Business Manager

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The Meeting was called to order by James Gmeiner at 11:00 A.M.

**Usage Fee Regulations & Wastewater Systems Costs Continued**

The BOSC continued to review the Regulations for Payment of Wastewater System Costs and Mr. Gmeiner asked Mr. Bouchard if he had any questions or comments. Mr. Bouchard asked if we are going to continue using the sewer unit calculation and Mr. Gmeiner replied yes because all the applications for the properties already connected have sewer units calculated so we could figure out what they were using for flows. Mr. Gmeiner suggested it reads One year's total water usage as measured by water units ÷70.76. Mr. Gmeiner also asked that the application be changed to show the calculation on how we determine flows (ERU Calculation).

Mr. Gmeiner and Mr. Bouchard reviewed Appendix "A" Fee Schedule and added the new connection fee \$6,000.00. The septage fees were increased as follows: 1<sup>st</sup> offense \$2,500.00 2<sup>nd</sup> offense \$5,000.00 and 3<sup>rd</sup> Offense \$10,000.00.

**Other Business:**

**Next Meeting** – July 16<sup>th</sup>, 2019

**BILLS SIGNED**

One set of bills were signed at this meeting for FY19, Expense Warrant (EW-27)

**MINUTES:** No minutes were approved at this time

**ADJOURN** –

Mr. Gmeiner made a motion to adjourn at 12:30 P.M., Mr. Bouchard seconded, and the motion carried unanimously.

Respectfully submitted,

Ann Livezey  
Water & Sewer Assistant

**APPROVED:**

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