



Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Michael Bouchard

Town of Groton Sewer Department
173 Main Street
Groton MA 01450

Date: July 16th, 2020

Time: 2:00 P.M.

Location: Virtual Meeting Using Zoom

Members Virtually Present: Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Michael Bouchard

Others Virtually Present: Ann Livezey/Water & Sewer Assistant, Lauren Crory/Business Manager,
and Judy Anderson

The Meeting was called to order by James Gmeiner at 2:00P.M.

192 Hollis Street – Abatement

Ms. Crory told the BOSOC that the plumber sent over the receipt for the connection of the outdoor spigot to the irrigation meter. The BOSOC was satisfied with the information and told Ms. Crory to process the abatement that was approved on July 1st, 2020.

Indian Hill – Sewer

Mr. Orcutt told the BOSOC that he has no new information at this time.

Shaw’s – Sewer Connection

Mr. Orcutt said he has not heard anything on the sewer application that was sent out and asked Ms. Livezey to follow up with them.

227 Boston Road – Sewer Connection

No new information at this time.

FY2020 Budget – Expenses and Receivables Review for Both Enterprises

Mr. Gmeiner asked Ms. Crory if there have been any changes at this time and she replied “No”.

FY2021 Budget

Ms. Crory told the BOSC that this time last year the July 1st, 2019 billing was \$93K and this year the July 1st, 2020 billing was \$63K. She also told the BOSC that the estimated Pepperell bill was \$36K and we got the actual bill and it was \$27K, so we will be getting a credit for the difference.

Reserve Funds for Both Districts

Ms. Crory told the BOSC she has no updates at this time and Mr. Gmeiner suggested we wait until we have the final year end numbers.

Mr. Gmeiner asked if we are considering a transfer for the fall and Mr. Orcutt said probably not for the Four Corner Sewer District. Mr. Orcutt told the BOSC he would like to submit a place holder for the Center Sewer District and the 436 Main Street project.

Moulton Sewer Extension – Oriole Drive

Mr. Orcutt told the BOSC that there is probably one more day of work then they would be pressure testing the lines.

436 Main Street

Mr. Gmeiner told the BOSC that we have received the signed agreement and Mr. Orcutt said he has the documents in the water office and the packages ready. Mr. Orcutt said he would check with Mr. Rafferty on the estimate for the construction costs to avoid advertisement. Mr. Gmeiner said he would like to get this moving along and agreed we do need to get an estimate and depending on what it comes in at maybe we can get done by the end of August. Mr. Orcutt said it would be good if we could get done before the start of school. Mr. Gmeiner told the BOSC that we need a quote on the grinder pump and asked Mr. Orcutt to find out the cost. Mr. Bouchard asked if the owner would be responsible for the maintenance on the grinder pump and Mr. Gmeiner replied “yes” the BOSC is just buying it.

Other Business:

Mr. Bouchard asked if the new Groton Sewer District Rules & Regulations are on the web site and if not, he suggested we add them. Mr. Bouchard also asked the BOSC if we want to mirror the Rules & Regulations for the Four Corners Sewer District and Mr. Gmeiner and Mr. Orcutt both said “Yes”.

Mr. Gmeiner asked the BOSC for the date that the first connection to Ayer was made and Mr. Orcutt replied we are in our second year of the first connection being made. Ms. Crory confirmed that Steward Medical was the first connection made in September 2018. Mr. Gmeiner told the BOSC that next July we would need to make payments to Ayer.

Next Meeting – August 5th, 2020

BILLS SIGNED - No bills were signed at this meeting

MINUTES: - June 3rd and June 17th minutes were approved

ADJOURN – Mr. Orcutt made a motion to adjourn at 2:30PM, Mr. Bouchard seconded the motion. Roll Call:
Gmeiner – Aye, Orcutt – Aye and Bouchard - Aye

Respectfully submitted,

Ann Livezey
Water & Sewer Assistant