



Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Michael Bouchard

Town of Groton Sewer Department
173 Main Street
Groton MA 01450

Date: July 21st, 2020

Time: 2:30 P.M.

Location: Virtual Meeting Using Zoom

Members Virtually Present: Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Michael Bouchard

Others Virtually Present: Ann Livezey/Water & Sewer Assistant, Lauren Crory/Business Manager,
and Judy Anderson

The Meeting was called to order by James Gmeiner at 2:30P.M.

Discuss Mr. Haddad's Request for Input Regarding Town Counsel

Mr. Gmeiner drafted a letter regarding his thoughts on the Town Counsel and asked the BOSC if anyone had any thoughts. Mr. Gmeiner feels they are responsive and the legal services are fine, but the fees seem to be high. Mr. Bouchard said so the issue is the legal services are satisfactory, but the billing side is high. Mr. Gmeiner said he feels the hourly rate is low, but we also do not have the same agreement at the Town because we are an Enterprise Fund. He also told the BOSC in the past when they became a Sewer Commission and had an independent firm, we could discuss the fee's and they would adjust them. Mr. Gmeiner asked the BOSC if they accepted the revisions he made to the letter and if so, he would send of to Mr. Haddad.

Mr. Orcutt made a motion to send the revised letter dated July 21st, 2020 regarding Town Legal Services to Mr. Haddad/Town Manager, Mr. Bouchard seconded the motion. Roll Call: Gmeiner – Aye, Orcutt – Aye and Bouchard - Aye

Next Meeting – August 5th, 2020

BILLS SIGNED - No bills were signed at this meeting

MINUTES: - No minutes were approved at this meeting

ADJOURN – *Mr. Orcutt made a motion to adjourn at 2:45PM, Mr. Bouchard seconded the motion. Roll Call: Gmeiner – Aye, Orcutt – Aye and Bouchard - Aye*

Respectfully submitted,

Ann Livezey
Water & Sewer Assistant