



Chair/James Gmeiner  
Vice Chair/Thomas Orcutt  
Clerk/Michael Bouchard

**Town of Groton Sewer Department**  
173 Main Street  
Groton MA 01450

**Date:** May 5th, 2021

**Time:** 2:00 P.M.

**Location:** Virtual Meeting Using Zoom

**Members Virtually Present:** Chair/James Gmeiner  
Clerk/Michael Bouchard

**Not Virtually Present:** Vice Chair/Thomas Orcutt

**Others Virtually Present:** Ann Livezey/Water & Sewer Assistant, Lauren Crory/Business Manager and  
Judy Anderson

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The Meeting was called to order by James Gmeiner at 2:00 P.M.

**279 Main Street – Sewer Connection**

Discussed at the previous meeting

**45 West Street**

Discussed at the previous meeting

**Shaw’s Sewer Connection**

Mr. Bouchard told the BOSC he would send Mr. Irvine a revised letter regarding the inspection fees.

**Florence Roche School – Capacity**

No updates at this time and Mr. Gmeiner will continue working on this.

**Prescott – Capacity Charges**

Mr. Bouchard said he would invite Dr. Jennings to a BOSC meeting in June to discuss the capacity charges

### **108 Pleasant Street – Sewer Connection**

Mr. Gmeiner asked that a sewer application be sent to Ms. Bryan for the sewer connection. He told the BOSC that we will need to discuss capacity at a later date because it was based on Title V. Mr. Bouchard asked if it was one building separated into two buildings and Mr. Gmeiner thought it might be two buildings.

### **227 Boston Road – Lindemer Sewer Connection Update**

Mr. Gmeiner said the easement was going before the Select Board and suggested we reach out to Mr. Haddad regarding the language.

### **1-3 Forge Village – Sewer Connection**

Mr. Gmeiner asked that a certified letter be sent out for the payment plan arrangement for the sewer connection.

### **436 Main Street**

Mr. Gmeiner said he would reach out to Mr. Rafferty

### **Discuss Developing a Policy Regarding Abatements**

No updates at this time

### **Discussion of Proposed Sewer Commission Web Site**

No updates at this time

### **FY21 & FY22 Budget**

Ms. Crory told the BOSC that the Center Sewer rates are short by \$30k-\$50k and the expenses are still the same. She did tell the BOSC salaries and wages were short \$311.00 and asked that a transfer be done of \$400.00

**Mr. Bouchard made a motion to transfer \$400.00 from General Expenses to salaries and wages. Mr. Gmeiner seconded and the motion passed unanimously Roll Call: Gmeiner-Aye and Bouchard-Aye**

Mr. Gmeiner asked Ms. Crory to keep an eye on the Pepperell Wastewater Bill, that it may be higher than normal, due to I&I.

Four Corners: Ms. Crory told the BOSC that rates are around what we budgeted and the construction income was over because of the Shaw's connection. She also mentioned the expenses were fine.

**Next Meeting** –May 19th, 2021

**BILLS SIGNED** - No bills were signed at this meeting

**MINUTES:** - No minutes were approved

**ADJOURN** – *Mr. Bouchard made a motion to adjourn at 3:17PM. Mr. Gmeiner seconded the motion. Roll Call Gmeiner – Aye*

Respectfully submitted,  
Ann Livezey  
Water & Sewer Assistant