

Groton Water Commission
Regular Meeting of the
Board of Water Commissioners
Tuesday, November 6th, 2023
2nd Floor Meeting Room

Minutes

Present are Chairman Jack McCaffrey, Vice Chairman Greg Fishbone, Member James Gmeiner, Superintendent Tom Orcutt, Business Manager Lauren Crory, Town Manager Mark Haddad, Melisa Doig of Human Resources, and Assistant to the Town Manager Kara Cruikshank.

Mr. Fishbone called the meeting to order at 4:30pm.

Working Session – Water Superintendent

Mr. McCaffrey discussed the current Water Superintendent Job Description which was updated in the past year. Current Superintendent, Mr. Orcutt has a Master's Degree but they want to discuss if this will be required of the next Superintendent. After discussing this detail, the group decided to reduce the education requirement to a Bachelor's Degree (Masters Preferred). Given this requirement, the job will be posted externally.

Mr. Haddad said they can post the job and start the hiring process 4-6 months before Mr. Orcutt's end date. Mr. Orcutt will let the group know when he had that date. He should know the end date in early spring.

Next Meeting is November 14th, 2023.

Mr. McCaffrey made a motion to adjourn at 5:11pm, Mr. Gmeiner seconded and the motion carried unanimously.

Respectfully Submitted,

Lauren Crory