

Groton Water Commission
Regular Meeting of the
Board of Water Commissioners
Tuesday, December 23rd, 2025
Virtual Meeting using Zoom

Minutes

Present are Chairman Jack McCaffrey, Vice Chairman Greg Fishbone, Member James Gmeiner, Superintendent Tom Orcutt, Superintendent Jonathan Decker, Business Manager Lauren Crory.

Mr. McCaffrey called the meeting to order at 7:33pm. He stated that we are being recorded and everyone introduced themselves.

Operational Updates

Mr. Orcutt said the technicians think the chlorine adjustments are working well with the filters. They will take water samples to the lab this week. Any changes would be to the pH prefilter. They have not seen any noticeable changes in distribution system. Water meter will be installed at the high school on Monday. The chlorine booster station was approved by DEP last week. The high school will have two meters (domestic and irrigation).

Mr. Orcutt said that the emergency room is moving forward and there should not be much staffing for inspections needed for at least a few months. Mr. McCaffrey asked when it should go live and Mr. Orcutt said it is supposed to open next year.

Mr. Orcutt said Groton Farms has gone through the permitting process and will begin building this Spring so we can expect the connection fees to come in early next year. Mr. Gmeiner asked when they will start making payments and Mr. Orcutt said it will be when they pull their first building permit.

Financial Updates

Mrs. Crory does not have any updates

Other Business

Mr. Orcutt explained that the merit is not paid out until July but with the Commissioners approval they can pay the merit now to the Superintendent before he retires. Mr. Gmeiner asked how much this is and Mr. Orcutt said the amount is \$2,830.33. Mr. Fishbone said it has been earned so should be paid out.

Mr. Gmeiner made a motion to approve the earned merit bonus to be paid by December 31st, 2025, Mr. Fishbone seconded, and the motion carried anonymously.

Mr. Gmeiner made a motion to thank and congratulate Mr. Orcutt, Mr. Fishbone seconded and the motion carried unanimously.

Next Meeting is January 13th, 2026.

Mr. Gmeiner made a motion to adjourn at 7:50pm, Mr. Fishbone seconded and the motion carried unanimously.

Respectfully Submitted,

Lauren Crory