

Groton Water Commission

Meeting of the Board of Water Commissioners

Tuesday, June 12th, 2012

2nd Floor Meeting Room – Town Hall

DRAFT Minutes

Present are BOWC Chair James Gmeiner, Vice Chair Gary Hogleund, Member Jessica Cajigas, Superintendent Thomas Orcutt, Business Manager Sandy Pellicchia, and DPW Assistant April Iannacone.

Mr. Gmeiner called the regular BOWC meeting to order at 7:30 pm.

Re-Organization of the Board & Payroll Signatory –

Mr. Hogleund made a motion to nominate Jessica Cajigas as Vice Chair of the Commission for the upcoming fiscal year. Mr. Gmeiner seconded and the motion carried unanimously.

Mr. Hogleund made a motion to nominate James Gmeiner as Chair of the Commission for the upcoming fiscal year. Ms. Cajigas seconded and the motion carried unanimously.

Mr. Hogleund made a motion to nominate Mr. Gmeiner as payroll signatory for the upcoming fiscal year. Ms. Cajigas seconded and the motion carried unanimously.

Center Fire Station –

Mr. Orcutt informed the Commissioners that Mr. Haddad and a few members of the Center Fire Station Committee were present to discuss the water line service to the new building site on Farmer's Row that was approved at Town Meeting. Mr. Haddad informed the Commissioners that he was present at the meeting to request that the Board consider waiving the connection fees of \$20,000 to \$25,000 for the Farmer's Row fire station site in order to try to keep the construction costs as low as possible for the tax payers. Mr. Orcutt stated that in order for the Commissioners to officially waive the connection fee they must advertise and hold a public hearing in order to make it official. Mr. Hogleund stated that his concern with granting a waiver of fees for a municipal entity comes from not wanting to set precedence and have to consider the loss of income on the next project for Groton Electric that is coming along as well. He stated that the connection fees are held aside to capitalize for future expansion and offset the need for debt on future improvements. Mr. Haddad stated that he understood Mr. Hogleund's concerns and that the budgets are tight for all departments, but he requested that the Commissioners consider the possibility of reversing the connection fees and get back to him once they have had the ability to research and discuss the option. At this time Mr. Haddad and the Center Fire Station Committee left the meeting.

The Commissioners discussed the request and asked Mr. Orcutt to research the regulations for waiving fees and gather just a little more information about the exact needs for the new Station in order for them to discuss the situation further at their next meeting.

Energy and Efficiency & Conservation Block Grant –

Mr. Orcutt informed the Commissioners that the Energy and Efficiency Grant application had been approved at 100% financing and he was waiting on the Town Manager and the Board of Selectmen to discuss the Water Department's intent to apply. He then gave a brief description of the process for applying. The Commissioners discussed the areas of concern at the Baddacook Well that they would like to have looked into.

Baddacook Well Pump Update –

Mr. Orcutt informed the commissioners that the bid documents for the Wright Pierce quote for installation were still being reviewed by Town Counsel. Mr. Orcutt recommended pushing back the

start of the process until September in order to get through the end of the fiscal year, get any response or advice from Town Counsel as well as get through the Energy and Efficiency review in case it is recommended that the plan needs adjustment.

Financials –

Mr. Orcutt and Ms. Pellecchia led a brief discussion about where the financials stood as of the end of May and where they believed things were headed as the end of the fiscal year approached.

Superintendent’s Report –

Mr. Orcutt led a brief discussion regarding the topics listed on his June 12th, 2012 Superintendent’s Report. Please see attached report for a summary of those issues.

Minutes –

Mr. Hogle made a motion to approve the February 15, 2013 regular session minutes as drafted. Ms. Cajigas seconded and the motion carried unanimously.

With no further business before the board, Mr. Gmeiner adjourned the regular meeting of the Board of Water Commissioners at 8:25 P.M.

Respectfully Submitted,
April Iannacone
DPW Administrative Assistant

James Gmeiner _____	Date _____
Gary Hogle _____	Date _____
Jessica Cajigas _____	Date _____

Superintendent's Report

June 12, 2012

1. Unkety Brook Well Site: 30 day extension requested. Received information from Tighe & Bond in order to correctly answer DEP's Questions. Revised due date is now June 30th, 2012.
2. Forestry Management: Baystate Forestry met with a representative of Natural Heritage to go over the Cutting Plan and finalize their concerns prior to signing off on our timber harvest scheduled for November/December.
3. Consumer Confidence Report (CCR): Task completed and all submittals/certifications have been made.
4. Water Treatment Plants: Whitney - George and Kevin making some minor adjustments to chemical feed equipment and injectors at both Whitney #1 and Whitney #2. The pumps and equipment seem to be operating nicely at this point in time. I will however be purchasing new injector pumps for Whitney in July so that we have redundancy at the facility without band-aids on the equipment

The Baddacook Cistern was super chlorinated last week and is back in service. Cleaning #2 of CY2012.

5. Shirley Road Water: Working on the final figures as there was an error on one of the quotes submitted.
6. Energy Conservation Grant: Waiting for the State to award their consultants contract. Obtained the original design calculations for the heating system and collected the Shop Drawing approvals from the SRF files as well.
7. Water Consumption: Normal May figures. FY totals are not accurate due to the leak at Groton School from mid-September to January. Overall, the Fiscal Year had a normal consumption.
8. SCADA: Kurt from ITS was in to make some minor adjustments to the SCADA System. He and I reviewed our pumping changes to the Baddacook Facility and discussed plugging Whitney into the SCADA System.