



Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Michael Bouchard

Town of Groton Sewer Department
173 Main Street
Groton MA 01450

Date: June 13th, 2018

Time: 2:00 P.M.

Location: Town Hall/First Floor

Members Present: Chair/James Gmeiner
Vice Chair/Thomas Orcutt
Clerk/Michael Bouchard

Others Present: Ann Livezey/Water & Sewer Assistant, Lauren Crory/Business Manager, Bob Rafferty/EPA and Judy Anderson

The Meeting was called to order by James Gmeiner at 2:00 PM

Dave Moulton – Four Corners Sewer

Mr. Rafferty spoke with Mr. Polsey of Hall Pump, Sales and Service and informed him that the current force main (low pressure pipe) in Robin Hill is 3” diameter and is not sized for a pumping station. Force mains should measure a minimum of 4” in diameter, a smaller size may be considered for small grinder systems or STEP systems. Mr. Polsey said he would look into the cost of resizing the pipe.

21 Lovers Lane – Sewer Connection

Mr. Orcutt informed the BOSC that he is still waiting on the Engineering Drawings.

Pepperell IMA

Mr. Gmeiner asked the BOSC what they would like to see in the new IMA Agreement with Pepperell. Mr. Bouchard suggested we make a list of what should be included to avoid any unexplained things in the future.

Mr. Orcutt feels any capital cost over \$10K should need three different written quotes (Procurement) and we should follow those guidelines and have the board vote on it. Mr. Gmeiner feels that \$10K is a low figure and we should say on substantial purchases. Mr. Gmeiner also stated that we would like to have a say on capital purchases (expenditures) and also clarify what is outside flow over flow. Mr. Rafferty suggested setting a capital threshold and you set a cost and take care of your own collection system and do flow over flow on everything else.

Mr. Orcutt stated he has some concerns with some of the expenses on the FY17 closeout budget provided by Pepperell. He asked about the gas/electrical and was wondering if this includes gas and electrical not related to the treatment plant and if they would be paying a portion of Groton's gas/electrical. Mr. Gmeiner said he would like that utility cost of the pump stations to be included in this gas/electric/phone. Another concern was the legal and engineering and Mr. Orcutt suggested we put a NTE \$5k. Some other expenses he pointed out were postage, Groton Pump Stations, Package Policy, Overtime and Country Retirement.

The BOSC also discussed the Pump Station Service Details provided by Pepperell. They agreed that "Outside Contractor Services needs to be defined and they are in agreement with Alarm response and services conducted. They would like the Major Maintenance clarified and Mr. Gmeiner mentioned that the Jet Vac Truck needs to be discussed. The BOSC was in agreement with the Wet Well Cleaning services other than the Vac Truck discussion and the Manhole Inspection if the cover ours and theirs or the recommend pulling out. The BOSC also agreed that the Sewer System Checks should be taken out. Mr. Gmeiner also suggested to Mr. Rafferty that we ask to have time spent in Groton tracked and he would also like him to inquire about the manholes for this summer.

Budget - Fiscal Year 2019

There was nothing new to discuss regarding the Fiscal Year 2019 Budget.

Other Business, Bills, Minutes etc.:

Next Meeting – June 13th, 2018

BILLS SIGNED

Invoices for Expense Warrant 26 were signed.

MINUTES:

Mr. Orcutt made a motion to accept the minutes of June 6th Mr. Bouchard seconded, and the motion carried unanimously.

ADJOURN –

Mr. Gmeiner made a motion to adjourn at 3:45pm, Mr. Orcutt seconded, and the motion carried unanimously.

Respectfully submitted,

Ann Livezey
Water & Sewer Assistant

APPROVED:
