

Groton Sewer Commission
Regular Meeting
Of the
Board of Sewer Commissioners
Wednesday, June 23rd, 2021
1st Floor Meeting Room

Minutes

Present are Chairman Jim Gmeiner, Vice Chairman Michael Bouchard, Superintendent Thomas Orcutt, Business Manager Lauren Crory, and owner of 436 Main St Mark Thibeau.

Mr. Gmeiner called the meeting to order at 2:01pm.

436 Main St

Mr. Orcutt said there were no bidders for the sewer connection at 436 Main St. The consensus was the Shepco was prepared to bid but did not. Mr. Gmeiner said we could contact Shepco directly the next time it is put out to bid. Mr. Thibeau believes he will submit his original cost estimate.

The Town Manager's Assistant, Dawn Dunbar, arrived at the meeting and explained that \$10,000-\$50,000 projects need 3 quotes and over \$50,000 requires sealed bids. Mr. Thibeau asked if the bidder doesn't have correct insurances if it still counts and Mr. Gmeiner said it does.

Prescott Capacity Charges

No Comments.

Indian Hill Music

Mr. Orcutt said all of their questions have been answered and everything seems to be ok. The pipe velocity and strength of the pipe are being reviewed.

108 Pleasant St

Mr. Orcutt said Stan Dillis has submitted a new plan.

Four Corners - Rate Increase

No Comments.

Main St - Repaving and Discuss Manhole Report

Mr. Gmeiner thinks that GELD will be storing and unloading the manhole covers for us. Mrs. Crory will confirm this. Mr. Orcutt said Pepperell will need to get three quotes for manhole repair work and we need to ask them for a copy of the Manhole Inspection Report. Mr.

Bouchard asked if Pepperell will handle the work and Mr. Gmeiner believes so under the current IMA. Mr. Orcutt said that DPW will be paving Main Street soon and this should be considered.

Florence Roche School – Capacity

No Comments.

227 Boston Rd / Lindemer – Sewer Connection Update

Mr. Gmeiner wants to get a copy of the easement from the Town Manager before it gets signed.

Discussion of Sewer Commission Website

Mr. Bouchard wants to prepare a master list of sewer district parcels to give to IT at once. Mr. Gmeiner said some parcels are tricky and we will need to review the final list/map before it goes public.

FY21 & FY22 Budget

Mrs. Crory reviewed end of year encumbrances. The Board agreed to encumber \$9,000 for manhole covers and \$35 for a National Grid bill for the Center Sewer District. There are no encumbrances for Four Corners Sewer.

Other Business: Bills, Minutes, etc.

The Board approved a letter to the GDRS regarding a new administrative fee and debt service fee that will be sent. Mrs. Crory will mail the letter.

Mr. Orcutt made a motion to adopt the Sewer Abatement Policy as of 6/23/21 with one amendment, Mr. Gmeiner seconded, and the motion carried unanimously.

Mr. Bouchard made a motion to adjourn at 3:35pm, Mr. Gmeiner seconded, and the motion carried unanimously.

Respectfully Submitted,

Lauren Crory

Business Manager